Continental Ltd.

APPLICATION FOR EMPLOYMENT

We Are An Equal Opportunity Employer
Committed To Diversity In The Workplace

PERSONAL DATA

NAME LAST	FIRST	MIDDLE	DATE

ADDRESS

DRIVER'S LICENSE NUMBER (IF APPLYING FOR A POSITION REQUIRING DRIVING)

PHONE NUMBER	CELL/PAGER/OTHER NUMBER	SOCIAL SECURITY NUMBER

ARE YOU LEGALLY AUTHORIZED OR PERMITTED TO WORK IN THE UNITED STATES? YES ___ NO ___

ARE YOU OVER 18? YES ___ NO ___
IF NOT, CAN YOU PROVIDE A WORK PERMIT? YES ___ NO ___

HAVE YOU EVER BEEN CONVICTED OF A FELONY?* (ANSWERING YES TO THIS QUESTION WILL NOT BE AN ABSOLUTE BAR TO AN OFFER OF EMPLOYMENT.)
YES _____ NO _____ IF YES, EXPLAIN _____

*NOTE: YOU ARE NOT OBLIGATED TO DISCLOSE EXISTENCE OF ANY CONVICTION OR ARREST RECORDS WHICH HAVE BEEN SEALED OR EXPUNGED PURSUANT TO CHAPTER 20, SECTION 2630/12 OF THE IL COMPILED STATUTES

PLACEMENT INFORMATION

POSITION OR TYPE OF WORK DESIRED	ARE YOU INTERESTED IN:
_____	__ FULL TIME __ PART TIME __ OTHER: _____

		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
HOURS AVAILABLE TO WORK	AM							
	PM							

SALARY OR WAGE DESIRED	DATE AVAILABLE	HOW WERE YOU REFERRED YOU TO CONTINENTAL, LTD.?

EMPLOYMENT HISTORY

LIST ALL EMPLOYERS WITH CURRENT OR MOST RECENT EMPLOYMENT FIRST. LEAVE NO TIME UNACCOUNTED FOR. IF LIMITED PREVIOUS EMPLOYMENT, LIST THREE PERSONS, NOT RELATED, WHO HAVE KNOWN YOU FOR SOME TIME.

PRESENT/LAST EMPLOYER	TELEPHONE NUMBER ( )	SUPERVISOR'S NAME
ADDRESS	DATES EMPLOYED ___/___ TO ___/___ MO. YR. MO. YR.	BASE SALARY OR WAGE START _____
POSITION TITLE		CURRENT OR END _____
SUMMARY OF DUTIES		DATE OF LAST INCREASE
REASON FOR LEAVING OR SEEKING CHANGE OF POSITION		

FIRST PREVIOUS EMPLOYER	TELEPHONE NUMBER ( )	SUPERVISOR'S NAME
ADDRESS	DATES EMPLOYED ___/___ TO ___/___ MO. YR. MO. YR.	BASE SALARY OR WAGE START _____
POSITION TITLE		CURRENT OR END _____
SUMMARY OF DUTIES		DATE OF LAST INCREASE
REASON FOR LEAVING		

NEXT PREVIOUS EMPLOYER	TELEPHONE NUMBER ( )	SUPERVISOR'S NAME
ADDRESS	DATES EMPLOYED ___/___ TO ___/___ MO. YR. MO. YR.	BASE SALARY OR WAGE START _____
POSITION TITLE		CURRENT OR END _____
SUMMARY OF DUTIES		DATE OF LAST INCREASE
REASON FOR LEAVING		

MAY WE CONTACT YOUR CURRENT EMPLOYER? YES _____ NO _____ PHONE ( ) _____

EDUCATIONAL BACKGROUND

LIST LAST HIGH SCHOOL AND ALL BUSINESS, TRADE SCHOOLS AND COLLEGES ATTENDED				
NAME AND LOCATION OF SCHOOL	YEARS COMPLETED	MAJOR/ MINOR	COMPLETED (e.g. Degree, GED)	AREA OF FOCUS

SKILLS AND QUALIFICATIONS

PLEASE LIST AND DISTINGUISHING SKILLS, LICENSES OR CERTIFICATIONS THAT YOU MAY HAVE.			
SOFTWARE TYPE	SOFTWARE TITLE (e.g. MIcrosoft Outlook)	VERSION (e.g. 2003, XP)	LEVEL (e.g expert, intermediate, beginner)
OFFICE SUITES (e.g. spreadsheets, word processing)			
ACCOUNTING SOFTWARE			
CONTACT MANAGEMENT SOFTWARE			
GRAPHICS OR GRAPHIC RELATED SOFTWARE			

OCCUPATIONAL REFERENCES

(LIST PERSONAL REFERENCES ONLY IF YOU HAVE NO OCCUPATIONAL REFERENCES)

CHECK ONE ____ OCCUPATIONAL REF. ____ PERSONAL REFERENCE	NAME	OCCUPATION	YEARS ACQUAINTED
ADDRESS (STREET, CITY, STATE, ZIP CODE)			TELEPHONE NUMBER ( )
CHECK ONE ____ OCCUPATIONAL REF. ____ PERSONAL REFERENCE	NAME	OCCUPATION	YEARS ACQUAINTED
ADDRESS (STREET, CITY, STATE, ZIP CODE)			TELEPHONE NUMBER ( )

IN ORDER FOR CONTINENTAL, LTD. TO CONDUCT REFERENCE CHECKS, PLEASE LIST ANY OTHER NAME YOU HAVE WORKED UNDER.

_____

APPLICATION STATEMENT

Application statement will go here. Application statement will go here. Application statement will go here. Application statement will go here. Application statement will go here. Application statement will go here. Application statement will go here. Application statement will go here. Application statement will go here. Application statement will go here.

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DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE STATEMENT.
I CERTIFY THAT IHAVE READ AND UNDERSTOOD ALL TERMS OF THE FORGOING APPLICATION STATEMENT.

_____ _____

SIGNATURE **DATE**

PLEASE MAIL COMPLETED APPLICATION TO:

CONTINENTAL, LTD.
11697 W. GRAND
NORTHLAKE, IL60164

AN EQUAL OPPORTUNITY EMPLOYER